

# Requirements and Rules to Play at Doggy Daycare and Spa

The purpose of Doggy Daycare and Spa is to provide a safe, fun, and stimulating environment with an emphasis on interaction and socialization with other friendly dogs. Our requirements and rules to play are in place to help ensure the safety and health of all dogs who attend.

**Age:** All dogs must be at least 5 months of age to attend for Daycare or Boarding.

**Gender:** All dogs must be spayed or neutered to attend for Daycare or Boarding.

**Required Vaccinations:** All dogs entering the facility must have up-to-date vaccinations on record. Owners must submit proof from their veterinarian that their dog is current on the following vaccinations:

- Rabies (1 year or 3 year)
- Distemper Combo
- Leptospirosis
- Bordetella – required every 6 months\*
- Canine Influenza – part 1 and part 2

*\*A note about the Bordetella Vaccine: This vaccine must be administered every 6 months and only the intranasal or oral forms of the vaccine will be accepted. The intranasal form is preferred due to the additional protection for parainfluenza. We require a 10-day waiting period before enrollment can be completed for dogs who are receiving the Bordetella vaccine for the first time or are more than 6 months past due.*

**Parasite Prevention:** All dogs entering the facility must be free of parasites, including fleas, ticks and intestinal parasites. For Daycare attendance, we do require that all dogs be on year-round heartworm and flea preventative prescribed by their veterinarian as well as be current on annual fecal testing. Tick prevention is recommended, and we encourage you to talk to your Veterinarian about appropriate products.

**Health:** All dogs entering the facility must be in good health and free from any condition that could potentially jeopardize the health of other dogs. Dogs that have been ill with a communicable ailment in the last 30 days will require veterinarian certification of health to return to Daycare.

**Behavior:** All dogs attending Daycare must have **never** shown any signs of aggression towards other dogs or people. All “parents” will need to certify that their dog has no history of aggression.

**Enrollment:** All dogs attending Daycare must have completed our enrollment process and passed their evaluation.

**Attendance Policy:** Reservations are required. If you are unable to keep your reservation, we kindly ask that you cancel with as much advance notice as possible. We request that dogs who have attended daycare or boarded at another facility wait a minimum of 10 days before coming to Doggy Daycare and Spa.

**Dress Code:** All dogs attending Daycare must arrive on a 4 or 6 ft leash wearing a flat, quick release, snap on collar for their safety. Collars should be neither too tight nor too loose. Identification on their “daycare collar” is recommended. Any buckle, prong, or choke collars will be removed while dogs are playing. Please no retractable leashes.

**Restrictions:** Doggy Daycare and Spa reserves the right to refuse enrollment to any dog at any time for any reason. Please be advised that our environment is not suited for every dog and safety is of the utmost importance. If we feel a dog will create an unsafe environment for themselves or anyone else based on any behavior we encounter, they will not be able to participate in our program. We currently do not enroll purebred Pit Bulls, Akitas or Cane Corsos. Mixed breeds who may have pit bull in their lineage will be evaluated as any other breed.

# Our Enrollment Process

Once you have determined that your dog meets our requirements, you can then begin the enrollment process.

## Step 1

**Application:** All dogs must have a completed application on file. Applications can be completed online or as a handwritten hard copy.

## Step 2

**Release Forms:** All owners must sign our Health and Temperament Agreement, our Emergency Medical Care Release, and have their veterinarian complete our Veterinary Form.

## Step 3

**Interview/Evaluation:** Once the required paperwork has been completed, we will then schedule a time to have you bring your dog in for their evaluation. We will assess their ability to interact with other dogs in a safe or appropriate manner. This process helps us determine whether or not your pet is a good fit for our Daycare program. Evaluations must be scheduled in advance and are conducted Monday-Friday between 10am and 3pm. This appointment takes approximately ½ hour and includes a tour of the facility.

**PLEASE NOTE: Dogs who arrive to their evaluation without the Veterinary Form completed by their Veterinarian will not be allowed to complete their evaluation. Please be sure to have your Veterinarian complete the form prior to your dog's scheduled appointment.**

## Doggy Dues!

### Daycare Packages

	Cash Price	List Price
One Visit:	\$47	\$48.41
Five Visits:	\$210	\$216.30
Ten Visits:	\$390	\$470.70
Twenty Visits:	\$720	\$741.60

- Packages are Non-Refundable
- Daycare Packages are not Valid for Boarding or Grooming
- Reservations are Required

### Overnight Boarding

	Cash Price	List Price
Per Night:	\$49	\$50.47

- Multiple Dog Families receive \$5 off per dog per night
- Dogs need to be checked in by 12noon on their Arrival Day
- Reservations are Required

### Departure Day Charges:

Before 12:00pm Noon: No charge

After 12:00pm Noon: \$37(cash) \$38.11(list)

\*Daycare Packages are not valid for boarding

### Hours of Operation

Monday - Friday 7am - 7pm

Saturday 7am - 12pm & 4pm - 7pm

Sunday 7am - 4pm

- Daycare Dogs must arrive between 7am and 9:30am
- Boarding Dogs must arrive between 7am and 12noon
- Holidays may have limited hours.  
Please call (517) 333-WOOF (9663).

### What to pack for Boarding

Please label all of your dog's belongings with their first and last name

- Food and Treats
- Bedding (the comfier the better)
- Toys
- Medications
- Anything else that will make your dog more comfortable (such as a t-shirt with your scent on it)
- You do not need to bring dishes



5325 W. Mt. Hope Hwy. Lansing, MI 48917 • 1284 Grand River Ave. Okemos, MI 48864  
(517) 333-WOOF (9663) • www.LansingHipHounds.com • info@doggydaycareandspa.com

## Enrollment Application

To enroll your dog at Doggy Daycare and Spa for either daycare or overnight boarding, simply complete the application and release forms and return them to Doggy Daycare and Spa. All attached release forms must be completed: Veterinary Form, Health and Temperament Agreement and Emergency Medical Care Release. The Veterinary Form must be completed by your dog's Veterinarian and provided before or at your Dog's scheduled evaluation.

Date \_\_\_\_\_

Which Location are you interested in attending? Lansing \_\_\_\_\_ Okemos \_\_\_\_\_

### Human Information

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone Provider \_\_\_\_\_

Email Address (please provide one that you check regularly) \_\_\_\_\_

Work Phone \_\_\_\_\_ Landline/Home Phone \_\_\_\_\_

Employer \_\_\_\_\_

Best form of Communication (circle one)      Phone Call      Text      Email

### Emergency Contact (other than self)

Name \_\_\_\_\_ Phone \_\_\_\_\_

### Dog Information

Name \_\_\_\_\_ Breed \_\_\_\_\_

Male    Female (circle one) Coat Color \_\_\_\_\_ Weight \_\_\_\_\_ Birthday \_\_\_\_\_

### Veterinarian

Clinic Name and Location \_\_\_\_\_

Doctor Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**General Information for \_\_\_\_\_** (insert Dog's Name here)

How did you hear about Doggy Daycare & Spa?

Referral From: \_\_\_\_\_

Television \_\_\_\_\_ Web Search \_\_\_\_\_ Yellow Pages \_\_\_\_\_

Radio \_\_\_\_\_ Vet \_\_\_\_\_ Word of Mouth \_\_\_\_\_

Other \_\_\_\_\_ (please describe) Social Media \_\_\_\_\_

When did you get your dog? (month/date/year) \_\_\_\_\_

Where did you get your dog? \_\_\_\_\_

Number of humans in your household \_\_\_\_\_

Has your dog been exposed to children? Yes or No

Please describe their reaction to and behavior around children \_\_\_\_\_

When was your dog spayed/neutered (month/date/year) \_\_\_\_\_

What other animals do you have in your household and tell us about their relationship \_\_\_\_\_

How would you and your pet like to benefit from coming to daycare? \_\_\_\_\_

Will you be bringing your dog to Daycare (circle one):

Weekly

Bi-Weekly

Monthly

Sporadically

For Boarding Only

**Health and Grooming** Please circle pertinent answer

Has your dog ever had fleas? Yes or No

Has your dog ever had ticks? Yes or No

Do you have your dog on a flea preventative? Yes or No What Brand? \_\_\_\_\_

Please note that Veterinary Prescribed heartworm and flea preventative is required for Daycare attendance. Tick preventative is highly recommended.

Please describe any health issues your dog of which we should be aware: (ie. allergies, surgeries, injuries, sensitivities, disorders, etc)

Has your dog ever been professionally groomed? Yes or No If so, Where? \_\_\_\_\_

# Behavior and Personality

Describe your dog's experiences with other dogs \_\_\_\_\_

Does your dog display any fear or aggression due to any of the following:

Men	Y or N	Loud Noises	Y or N	Possessions	Y or N
Women	Y or N	Cars	Y or N	Food	Y or N
Children	Y or N	Crates	Y or N	Grooming	Y or N
Storms	Y or N	Vacuum	Y or N	Other Animals	Y or N
Dogs	Y or N (if yes, please list any distinctions you have noticed regarding the fear or aggression, such as size, breed, color):				

For all others, please explain in detail any "Yes" answers: \_\_\_\_\_

Has your dog ever had any formal obedience training? Yes or No

If yes, when and where? \_\_\_\_\_

Does your dog know any of the following commands? (Circle Yes or No)

Sit	Yes or No	Stay	Yes or No	Come	Yes or No
Down	Yes or No	Off	Yes or No	Heel	Yes or No

What percentage of the time does your dog follow your commands:

100%                      75%                      50%                      25%                      0%

Is your dog reactive to other dogs on lead? Yes or No

Has your dog ever growled at someone? Yes or No

Has your dog ever bitten someone? Yes or No

If you answered yes to any of the above questions, please describe honestly. \_\_\_\_\_

Has your dog ever climbed or jumped over a fence? \_\_\_\_\_ How high was it? \_\_\_\_\_

Does your dog have any problems in the following areas? (circle pertinent answers)

Jumping on people	Biting	Listening
Nipping	Housetraining	Digging

# Other Important Information

What Brand of food does your dog eat? \_\_\_\_\_

What is the protein? (chicken, lamb, venison, etc) \_\_\_\_\_

How many times a day does your dog eat? \_\_\_\_\_ How much do you feed your dog per meal? \_\_\_\_\_

Is your dog crate trained? Yes or No

Where does your dog stay when you are not at home? (please circle pertinent answer)

Crated

Confined in Area

Run of House

Outdoors

Where does your dog sleep at night? \_\_\_\_\_

Has your dog ever attended Daycare at another facility? Yes or No

If yes, where? \_\_\_\_\_

Please feel free to share any other information that you feel would be helpful for us to know:

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Questions you have that you would like us to address at your dog's evaluation:

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## Doggy Daycare and Spa Health and Temperament Agreement

1. I understand that I am solely responsible for any harm caused by my dog(s) while my dog(s) are attending Doggy Daycare and Spa. If my dog were to bite or harm another dog, I understand I am responsible for paying any veterinary bill involved in treating the injury. Doggy Daycare and Spa has a zero-tolerance policy pertaining to fighting and/or biting and any dog who we feel is no longer a suitable candidate for Doggy Daycare and Spa will be separated and unable to attend in the future.  
Initials \_\_\_\_\_
2. I further understand and agree that by enrolling my dog(s), Doggy Daycare and Spa has relied on my representation that my dog(s) is/are in good health and have not harmed or shown aggression or threatening behavior towards any person or any other dog. I also agree to keep my dog home from Doggy Daycare and Spa if they are showing any signs of being ill and communicate with Doggy Daycare and Spa any symptoms they are showing. In addition, if my dog attends daycare or boards at another facility, I will keep my dog home for 10 days before returning to Doggy Daycare and Spa for either Daycare or Boarding.  
Initials \_\_\_\_\_
3. I further understand and agree that Doggy Daycare and Spa and their staff and volunteers, will not be liable for any problems that develop with my dog provided reasonable care and precautions are followed, and I hereby release them of any liability of any kind arising from my dogs(s) attendance and participation at Doggy Daycare and Spa. This includes, but is not limited to, any communicable ailments or injuries that can occur when we have dogs spending time with one another and encourage interaction.  
Initials \_\_\_\_\_
4. I further understand and agree that any problems that develop with my dog(s) will be treated as deemed best by staff and volunteers of Doggy Daycare and Spa, in their sole discretion, and that I assume full financial responsibility for any and all expenses involved. This includes, but is not limited to, working on unwanted behaviors, separating dogs if necessary, and treatment for illnesses and injuries, whether minor or serious.  
Initial \_\_\_\_\_
5. I understand that keeping my dog up to date on all of the required vaccinations and tests that Doggy Daycare and Spa requires is for the safety of all the dogs who attend. I will provide proof of current vaccinations and testing via paper copy, email, or fax. I agree to release any and all medical records associated with my dog(s) from my Veterinarian to Doggy Daycare and Spa. Doggy Daycare and Spa may contact my Veterinarian at any time to request proof of vaccination and/or to discuss any health concerns relating to my dog.  
Initial \_\_\_\_\_

I certify that I have read and understand the Rules to Play as well as the Health and Temperament Agreement. I agree to abide by the rules and regulations and accept all the terms, conditions, and statements of this agreement.

Signature

Printed Name

Name of Dog(s)

Date

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Copy Accepted \_\_\_\_\_

Copy Declined \_\_\_\_\_

**Doggy Daycare and Spa**

5325 W. Mt. Hope Hwy Lansing, MI 48917 • 1284 Grand River Ave Okemos, MI 48864  
(517) 333-WOOF (9663) • Fax: (517) 322-3002 • info@doggydaycareandspa.com • LansingHipHounds.com

**Doggy Daycare and Spa**  
**Emergency Medical Care Release**

The welfare and safety of your dog(s) is of the utmost importance. If a medical emergency should arise while your dog is attending daycare or boarding at our facility, it is critical that we are able to provide medical treatment quickly. We will always do everything in our power to see that your dog goes to his/her personal Veterinarian. However, if we are unable to see your Veterinarian, Doggy Daycare and Spa has made arrangements for emergency medical care with the following veterinary hospitals:

Caring Animal Hospital  
Dr. Bethany J. Steele, DVM  
2162 N. Aurelius Rd.  
Holt, MI 48842

Miller Animal Clinic  
6515 W. Saginaw  
Lansing, MI 48917

Michigan State University Teaching Hospital  
Small Animal Clinic  
East Lansing, MI 48823  
(517) 353-5420

Okemos Animal Hospital  
Dr. Alfonso, DVM  
1716 Hamilton Rd.  
Okemos, MI 48864

Red Cedar Animal Hospital  
2245 Mt. Hope Road  
Okemos, MI 48864

Greater Lansing Veterinary Center  
1290 East Grand River Ste 500  
Williamston, MI 48895

In the event of a medical emergency, I agree to allow Doggy Daycare and Spa seek medical care from my Veterinarian or any of the above veterinary hospitals. I further agree that I am financially responsible for any medical treatment my dog(s) receives as a result of a medical emergency while attending daycare at Doggy Daycare and Spa.

Signature

Printed Name

Name of Dog(s)

Date

Copy Accepted \_\_\_\_\_

Copy Declined \_\_\_\_\_

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## Doggy Daycare and Spa Veterinary Form

- This form is required for all Doggy Daycare and Spa Daycare and Boarding participants.
- Please have your veterinarian complete this form. Everything listed on this form is required for enrollment.
- The information below is necessary for the health and safety of all participating dogs, including yours.
- This form must be included with your daycare enrollment application or can be faxed or emailed prior to your dog's interview. Our fax number is (517) 322-3002 and our email address is info@doggydaycareandspa.com.

Human's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dog's Name: \_\_\_\_\_ Breed: \_\_\_\_\_ Dog's Birthdate: \_\_\_\_\_

**\*Attention Veterinarians, Veterinary Technicians, and Assistants: Please note that we require all daycare participants be spayed or neutered and current on all of the listed vaccinations with the Bordetella Vaccine being administered every 6 months, Dogs also need annual heartworm and fecal testing and must be on year-round heartworm and flea preventative.**

Gender (circle one): Male-Neutered Female-Spayed Date of Surgery (if known): \_\_\_\_\_

\*Please fill in the date the vaccination was administered or the test was given for the following:

Distemper Combo \_\_\_\_\_ 1 yr or 3 yr (circle one)

Rabies \_\_\_\_\_ 1 yr or 3 yr (circle one)

Leptospirosis \_\_\_\_\_ *(Please note if the dog has had a reaction and cannot receive this vaccine)*

6 month Bordetella \_\_\_\_\_ Intransal or Oral (circle one) *\*We now require the Bordetella Vaccine be administered every 6 months*

Canine Influenza Vaccination Dose 1 \_\_\_\_\_ Dose 2 \_\_\_\_\_ Annual Booster \_\_\_\_\_

Heartworm Test Date \_\_\_\_\_ Fecal Test Date \_\_\_\_\_

Heartworm Preventative Brand \_\_\_\_\_ Flea Preventative Brand \_\_\_\_\_

Tick Preventative Brand \_\_\_\_\_ (Tick Preventative is HIGHLY Recommended)

Any Additional Comments: \_\_\_\_\_

*To the best of my knowledge, the above-mentioned pet is of sufficient health to attend Doggy Daycare and Spa for Daycare or Boarding.*

Veterinarian Signature: \_\_\_\_\_

Clinic Name, address, and phone number: \_\_\_\_\_

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